

## 5.4 Recognition of Long-Term Employees and Retirement

1. Service awards will be given to full-time and part-time employees at the completion of each five years employment. The years of service will be calculated from the employee's anniversary date of employment.
2. Service awards will be as follows:
  - a. after five years of service - a gift certificate in the value of \$25.00
  - b. after ten years of service - a gift certificate in the value of \$65.00
  - c. after fifteen years of service - a gift certificate in the value of \$130.00
  - d. after twenty years of service - gift certificate in the value of \$240.00
  - e. after twenty-five years of service - a gift certificate in the value of \$350.00
  - f. after thirty years of service - a gift certificate in the value of \$400.00
  - g. after thirty-five years of service - a gift certificate in the value of \$450.00
3. Retirement recognition will be given to employees who retire after more than 10 years of service with a gift valued at \$10 per year of service, based on the employee's anniversary date of employment.