



Coaldale Public Library

Box 1207 Coaldale, AB T1M 1N1
Phone (403) 345-1340 Fax (403) 345-1342
www.coaldalelibrary.ca

Updated: June 10, 2021

Coaldale Public Library Reopening Statement

Coaldale Public Library will provide safe facilities and cooperate with any government pronouncements while maintaining library services to the greatest extent possible. Adhering to the current Government COVID-19 guidelines in place, the Library will reopen on Monday, June 14, 2021 with restrictions. It will be a phased approach, allowing for ongoing evaluation and modifications as needed.

Our number one priority will always be to protect the health and safety of our employees and patrons. The following will now be in place to assist in this endeavor:

- Mask or Face covering is required for entry. Kindly use our Curbside or Online Services if you are unable to wear mask/face covering.
- Employees and patrons are required to complete the self-assessment posted at the entrance before entering the building.
- Anyone experiencing symptoms of COVID-19 must not visit the Library. Symptoms included: fever, cough, shortness of breath, sore throat, or runny nose.
- Lounging is discouraged at this time.
- Please maintain 2 metres physical distancing.
- **The maximum occupancy of the library allowed at this time is 1/3 of fire code.**
- Monday – Thursday, from 9:30 a.m. – 10:30 a.m. will be dedicated to the vulnerable populations. This will include patrons 65 years and older as well as those with physical disabilities and compromised immune systems.
- **Our hours of operation:**
Monday – Thursday 9:30 a.m.-6:00 p.m.
Friday and Saturday 11:00a.m. – 5:00p.m.



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Programs and Services:

- In-person programs are suspended until further notice. Online programs will be offered using our social media platforms.
- Certain services will also be unavailable until further notice including: local press newspapers, in-house toys, Toy Library and Room rental.
- **Curbside Pick-up:** We'll continue curbside pick-up to limit the number of people in the building.

Curbside Pick-up Instruction:

Place your HOLDs online or email us your list at help@coaldalelibrary.ca.

Call us 403-345-1340 or email: help@coaldalelibrary.ca with your library card number to schedule a pick time.

- I. Please remain in your vehicle or stand away from the entrance while staff bring your holds and place them on the pickup shelf.
 - II. Please practice physical distancing while retrieving your HOLDs
 - III. Please do not place any personal bags or other belongings on the shelf.
- Returned materials will be quarantined for at least 24 hours. Due to quarantine delays, items you have returned may not be removed from your account for up to 4 days. Please be aware that even if you receive notice of overdue fines occurring on your account, they will be removed when the item has finished quarantine and is checked in by Library Staff. If an item you have returned remains on your account for longer than 10 days, please contact the Library.
 - Limited access by appointment for computers, printing, scan and fax – **1 hour Max**
 - Employees will increase the sanitation and cleaning of hard surfaces and frequently used areas while practicing physical distancing.



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Let us know if you have any questions about our programs and services at 403-345-1340 or help@coaldalelibrary.ca.

Thank you and see you soon.

***Management and Board,
Coaldale Public Library***