



# Coaldale Public Library

Box 1207 Coaldale, AB T1M 1N1  
Phone (403) 345-1340 Fax (403) 345-1342  
[www.coaldalelibrary.ca](http://www.coaldalelibrary.ca)

December 11, 2020

## Coaldale Public Library Temporary Closure Statement

In response to COVID-19, the Government of Alberta mandated the temporary closure of Public Libraries effective Sunday, December 13, 2020. This means the last day the Coaldale Public Library will be open for in-person visit is Saturday, December 12<sup>th</sup> from 10:00am – 2:00pm until further notice.

During this temporary closure, we are taking several steps to ensure Library services remain available:

- **Curbside Pick Up** will be available Mondays – Fridays 9:00am-5:00pm

### **Curbside Pick-up Instruction:**

- I. Place your HOLDS online or email us your list at [help@coaldalelibrary.ca](mailto:help@coaldalelibrary.ca)
  - II. Call or email us at 403-345-1340 and [help@coaldalelibrary.ca](mailto:help@coaldalelibrary.ca) to schedule a pick up time
  - III. HOLDS will be placed on the Blue cart with your name.
  - IV. Please practice physical distancing while retrieving your HOLDS
  - V. Please do not place any personal bags or other belongings on the shelf.
- Materials checked out during this time are subject to normal due dates. Kindly use the 2 outside Return Bins to drop off materials.
  - Returned materials will be quarantined for 3 days. Due to quarantine delays, items you have returned may not be removed from your account for up to 4 days. Please be aware that even if you receive notice of overdue fines occurring on your account, they will be removed when the item has finished quarantine and is checked in by Library Staff. If an item you have returned remains on your account for longer than 10 days, please contact the Library



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- **Alberta Relais** will be unavailable during this time.
- If you have a card that expired within the closure period email or call and we will be extended it for an additional 3 months. This will allow you to continue to access our electronic resources.
- Thousands of resources are available through our online/eCollection at <https://coaldalelibrary.ca/services>
- If you don't have a Library card, [register for one online](#) for immediate access to the eCollection.
- Join us on social for our online programs during our regular program times.
- For the time being, front desk staff will be providing customer service support at **403-345-1340** and **help@coaldalelibrary.ca** from **9:00 am-5:00pm Mondays to Fridays**.
- Any additional information will be posted on <https://coaldalelibrary.ca/> as well as [Facebook](#), [Instagram](#) and [Twitter](#).

Thank you for your support, understanding and patience during this difficult time as we work together to ensure the well-being of everyone in our community, and mitigate the spread of COVID-19.

***Board and Management,  
Coaldale Public Library***